

Co-ordinating scheme for Secondary Admissions – 2018/19

TIMETABLE

Week Commencing	
Monday 4 th September 2017	On-line application system goes live and paper application forms are made available
By Tuesday 31 st October 2017	Closing date for secondary applications
By Monday 6 th November 2017	Primary schools/academies to forward any paper application forms to the School Admissions Team
By Friday 24 th November 2017	Preferences to be exchanged with neighbouring admissions authorities
By Friday 15 th December 2017	Ranked lists from Voluntary Aided schools/academies to be re turned to the School Admissions Team
Week commencing 22 nd January 2018	Offers to be confirmed with other admissions authorities
Week commencing Monday 18 th February 2018	Final lists of all allocated students to be sent to all schools and academies
On Thursday 1 st March 2018	Email notification will be sent to applicants who applied on-line. Letters will be issued (where workload allows) on the previous working day but are likely to arrive after the on-line system notifications

The closing dates and offer dates are national statutory requirements. The dates of exchanges of information may on occasion vary slightly by agreement, to take into account local issues associated with workload and/or specific situations affecting a school/academy.